


GET IT.

GET CAESAR

Professional Software Solution for Multiproject Controlling





Even in 49 BC the rules of business running were the same as they are nowadays: only the person having the knowledge of situation in the every single moment can reach success.

Caesar was a successful commander, as having created a new net of roads, he always managed to obtain the necessary information quickly. Thus he was able to use his people in those very places where the best results could be obtained.

The software GET CAESAR – a program solution for multiproject controlling – allows you, as an organization leader, to use the new ways for obtaining the information. In a condensed form you will receive a survey of all projects run in your company, which will help you better appraise their current state and thus optimize the resources assessment.

GET CAESAR will give you the advantages that will allow you to achieve much more success in your business.

Main in Brief

Many organizations face running an increasing number of projects. That is why for the professional managing of the projects portfolio one needs a certain managing system giving a clear view of the projects' current state and increasing the efficiency of processes.

This is the subject GET CAESAR will help you with. This program tool collects together the information put down by the project participants and creates informative reports. It will help you to set your priorities right, assign your employees for the tasks in the best way possible and decrease the corresponding costs. GET CAESAR will allow you as a top manager to act quickly and efficiently.

GET CAESAR is focussed on practically relevant features and is not overloaded with excessive details. The solution is based on web technologies which allow its rapid introduction into enterprises. The system has an intuitive Graphic User Interface design and is quickly taken in by all project participants.

GET CAESAR Advantages

The increase of transparency:

- Receiving the reports by pressing one button (Reporting) [Page 4](#)
- Overview the current state of all the projects (Portfolio Management) [Page 5](#)

The increase of efficiency:

- Processes optimization (Program Management) [Page 6](#)
- The increase of cooperation in joint work (Communication/Coordination) [Page 7](#)
- The optimal assignment of employees (Resource Management) [Page 8](#)



Reporting

Receive the reports by pressing one button

Features:

- Huge reporting system**
 Information for the operational management and strategic decisions
- Included forms**
 Templates like project requests and project approvals are integrated
- Variety of report forms**
 Role specific generation, e.g. for general management, projectleader, controller
- Several ways of getting information**
 Online, pdf format, as an automatic distribution by e-mail

Every leader aims at getting the necessary up-to-date information in time. GET CAESAR will provide you with informative and visual reports. The important information concerning the over-expenditure of the budget or lack of resources for example, is marked in a special way.

In the GET CAESAR program you can easily choose the form of the reports you need, e.g. the survey of all projects, report of their current state, resource distribution planning. Thus in future it will allow the employee who is responsible for the project to provide you with the information according to the common pattern. There will be no need for you to study the documentation designed in different styles.

Receiving the reports is possible in any moment by pressing only one button. Besides, it is not necessary to be present in the office for that, as the system is accessible via Internet. The program also has an option for automatic report distribution via e-mail.

GET CAESAR creates informative reports.

ID	Project	Project Manager	Start	Finish	Status			Project Description	Budget		Realization				Close		
					Time	Costs	Quality		Project Approved	Design	Implementation		Test		Close		
					Plan	Act.	Plan		Act.	Plan	Act.	Plan	Act.	Plan	Act.		
	IT-Concept	Ferrandes M	04.02.04	09.06.04				IT-Architecture concerning Business Structure	04.02.04	11.03.04	15.03.04	26.03.04	31.03.04	31.03.04	23.04.04	06.06.04	
	GMS Modul Anforderungsmgt TEP1	Krol A.	05.01.04	31.08.04				Controlling Tool implementation	05.04.04		30.04.04		14.05.04		18.06.04	31.08.04	
	EM	Frenberg B.	30.06.03	02.02.05				Establishment of Emergency Management Solution	30.06.03	12.08.04	17.02.04		02.05.04		30.06.04	02.02.05	
	CRM		30.10.03	30.01.04				Implementation of CRM System	30.10.03	29.01.04	30.10.03	10.11.03	30.10.03	10.11.03	30.11.03	29.02.04	05.02.04

Portfolio Management

Overview all the projects

In many cases, a big number of projects to be planned exceed the potential of a certain IT department. That is why it is so important to set the right priority sequence for the projects to be fulfilled. GET CAESAR will provide you with an effective planning tool to classify your projects and set priorities. With its help you can assign your employees appropriately according to their qualification to run the different projects. Also you can make right decisions in case of project retardation or if the budget is changing.

Most organizations use two main criteria for classifying projects: appraising their strategic contribution to the business success on the one hand and risk levels on the other hand. With the help of the GET CAESAR software you will be able to evaluate and visually present the projects, using both these and any other criteria. Thus you will increase the transparency of your projects` portfolio.

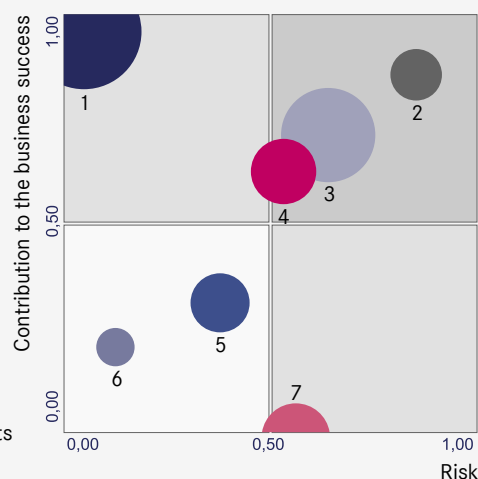
Features:

- **Classification of all the projects**
According to their contribution to the business success, risk levels, efficiency, simplicity of implementation, costs, resources involved etc.
- **Ideal basis for decisions**
Foundation for the intervention and governing, budget and annual planning
- **Tool for the appraisal and graphic presentation of projects**
Increase of transparency of project portfolios

GET CAESAR will present your project portfolio in a graphic way.

- Server migration
- Implementation of a SW Distributing System
- Expand Billing System
- CRM Project
- IT Strategy
- Corporate Web Portal
- Consolidation of ERP Systems

The size of the circles corresponds to the costs



Program Management

Features:

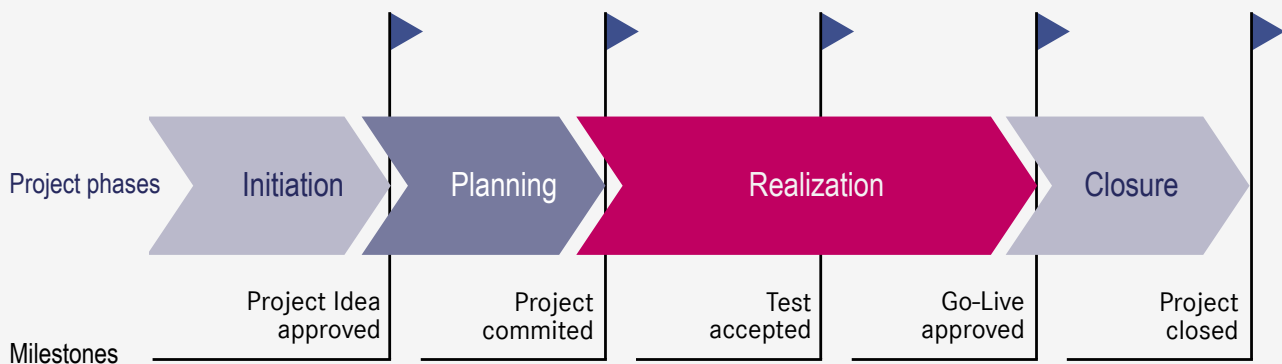
- **Performance of projects according to uniform rules**
Improved governing of project processes
- **High compatibility**
Integration of company-own templates and process models
- **Support of all project phases**
From the project's approval and planning of resources distribution up to the project completion

Optimize your project processes

The efficiency of projects increases if they are carried out in accordance with the common rules. Besides, all the communication is simplified because of the exact definition of necessary project phases and its milestones, including the expected deliverables. Not to forget the possibility of comparing the projects owing to the uniformity of the check-ups.

GET CAESAR will provide you with a comfortable tool for carrying out the processes' standardization. This tool depicts your personal models of the processes so that you won't have to adapt your own methodology to the software GET CAESAR. This software carries out the support of all project stages, starting from its approval and planning of resources distribution up to the process completion.

An example of a typical process of a project running by the software GET CAESAR.



Communication / Coordination

Organize a joint work in a team

A multiproject system needs a faultless communication between all its participants. Usually for that purpose one has to write many e-mails, make telephone calls and organize meetings.

GET CAESAR simplifies these time-consuming processes. Every project participant has an access to all information he needs. In case of problems connected with time delay in any project phase, bottle necks in the resources distribution or budget over-expenditure, all the persons responsible for these questions are informed automatically.

Each project participant is responsible for updating the information on his allotted work. If the information has not been updated, an automatic reminder is sent by e-mail, thus releasing the project managers from many of their duties.

Features:

- **Ideal communication processes**
A faultless system of e-mail notifications, reminders and warnings
- **Defined access rights**
Everybody has an access to the information he needs
- **Several possibilities of integration**
Customers and external partners also may get a system access



Competence and Resource Management

Features:

- **Skill data base as a basis for the selection of employees**
Comparison of employees` profiles and project demands, securing of a realistic planning of the resource distribution
- **Identification of competence gaps**
Ideal basis for the human resource development
- **Improved overview and planning reliability**
Registration of work results and time-sheets, identification of missing and free capacities

Assign employees efficiently

GET CAESAR includes a data base of employees' knowledge and skills. Information on the employees' special knowledge and experience is put down and updated either by the employees themselves, or by staff managers. At the beginning of the project GET CAESAR will help you to compare the employees' data to the project's requirements. Thus you will be sure that the different projects are carried out by those members of the staff whose experience and skills suit the given tasks best of all.

Knowledge and skills data base could also be used as basis for the purposeful raising of level of employees' skills, which becomes more and more important in many organizations nowadays.

Besides all that, GET CAESAR will provide you with the information of your employees' daily tasks. This software is able to track the level of an employee's daily duties or project responsibilities. GET CAESAR carries out the support of resource planning and registration of the work results and timesheets.



Introduce GET CAESAR software into your company

Since GET CAESAR is based on web-technologies, its introduction into your enterprise will be quite simple. The users just need MS Internet Explorer to enter the system GET CAESAR via internet, intranet or extranet. The program has an intuitive Graphic User Interface design, so your staff training costs will be kept to a minimum.

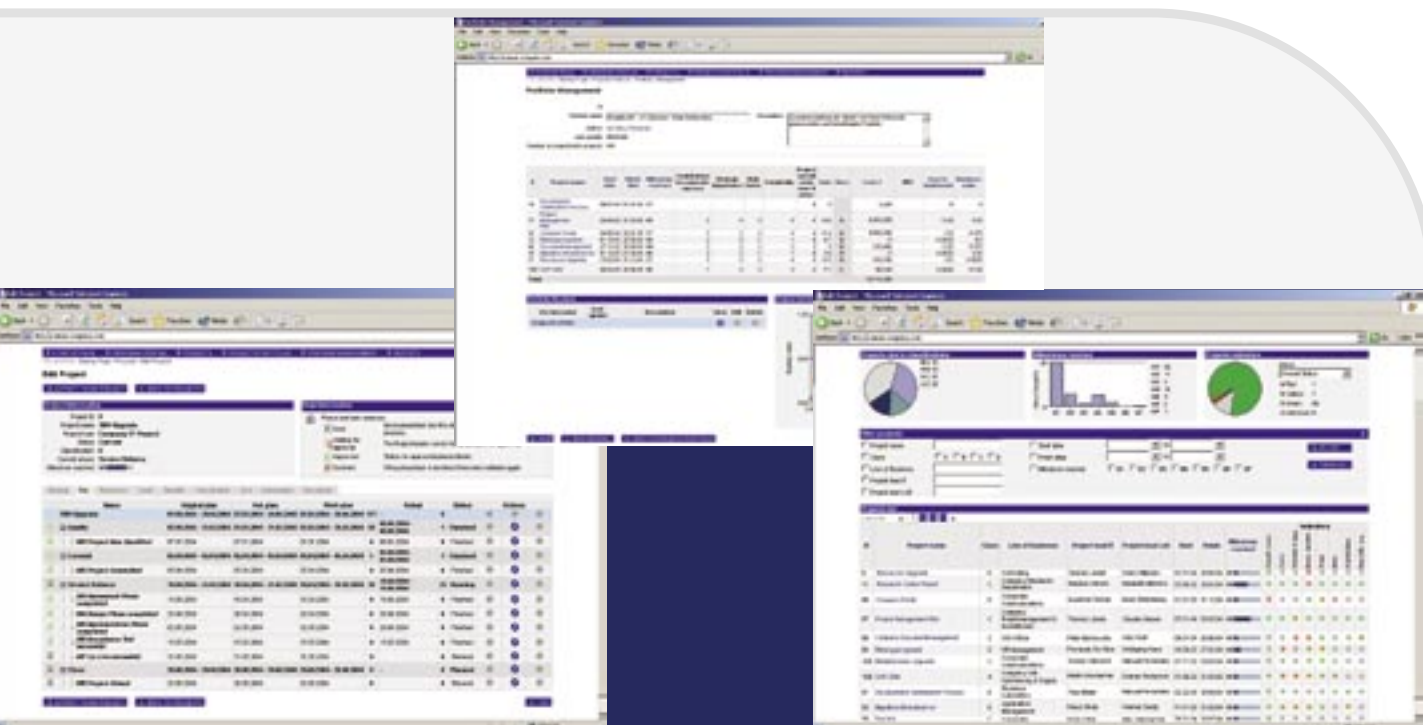
The software GET CAESAR is easily customized to your organization's individual requirements. We will perform all the necessary adaptations and integrate the program with the other systems already installed in your company. The program's Look & Feel is also easily adjusted to your Corporate Design.

The good the system is, it will only bring success to your business unless it is really used. We believe: GET CAESAR will be accepted with great enthusiasm by all your employees.

Features:

- **Webbased software**
Easy rollout, possibility to adjust the system according to your company's requirements
- **Avoiding the duplication of work**
Transferring the data from the leading systems (e.g. ERP systems), integration with project planning programs (e.g. MS Project)
- **Easy user documentation**
High user acceptance

GET CAESAR's screen design is visual and intuitive.



About us: GET IT

Our services

IT-Alignment & Controlling:

- IT Strategy and Architecture
- Portfolio & Program Management
- CIO-Office
- IT-Controlling and Sourcing

Professional Services Automation:

- Design of Professional Services
- Service Relationship Management
- Performance Reporting
- Value Based Cost Management

Software Solutions & Support:

- SAP Application Services
- Offshore projects and support
- Individual software solutions

Strategies and solutions

GET IT will support you in the use of the vast potential that the information technologies open to your business. Whether your task is strengthening your market positions or achieving strategic advantages – we will be with you, starting from the generation of an idea to its complete realization.

Our solutions are pragmatic and results-oriented. Rendering our consulting services we aim at the successful project realization and strive for increasing the efficiency of your business and minimizing the costs.

We collaborate with our customers on the basis of confidential and partner relationships. We work objectively and independently, which allows us to offer our customers only what they really need.

The GET IT staff is working in the three locations of our company in Grevenbroich (Düsseldorf), Walldorf and St. Petersburg. Our customers are well-known enterprises working in different branches. The increasing turnover and a steady growing number of employees are the evidence of the company's constant development and success.





We will be happy to answer all your questions and provide you with any additional information. Please contact us by the following address and telephone number. We are looking forward to hearing from you.

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